



Daily Synchronous blended with Asynchronous Plan

Instructional Schedule

KECHS will begin the 2020-2021 school year with an Online Instructional Plan. **The goal of this plan is to provide TEKS based instruction** through remote and digital learning **with synchronous instruction** blended with asynchronous learning. All students will follow their class schedule. Students will receive Google Classroom Codes for all classes.

***Synchronous** instruction is like on-campus learning. It is two-way learning between students and teachers through an electronic device.*

***Asynchronous** instruction is self-paced instruction where students engage in their learning materials on their time, interacting intermittently with the teacher.*

Student Attendance

Students will be required to log in to every class period, every day for attendance purposes. There will be instances when the teacher has presented the lesson and will allow the students to log off for the remainder of the class period to complete independent work. The expectation of remote learning will be a full day of instruction with assigned teacher activities that will be in Google Classroom.

Student Progress/Grades

Students will be monitored daily on their academic progress. **Students will be expected to complete and turn in work on the day it is due in order to receive credit.** Grading will be the same as is when on campus learning. Grades are accessible to parents for viewing on Parent Portal.

Learning Management System

KECHS will be utilizing Google Classroom and Zoom the same online platform used in the spring semester, as a digital extension of the classroom. Each teacher will have their own digital classroom. Students will receive a code from each of their teachers.

Communication

Communication with families is required and vital for your students(s) success. Please make sure we have your current phone number and email address. We will communicate with families using the following modalities:

- Remind App Messaging
- Google Classroom
- Email
- Phone Calls
- Home Visits

Teacher Work Day

During students' scheduled class time, teachers will share daily lesson objective(s) and give direct instruction (teach). Teachers will also schedule check-ins with students from 2:50 – 3:50, either one-on-one or in small/whole group(s). Attendance during this time is required if your child's teacher requests this. Students may also set up appointments to meet with their teacher(s) during this time. Tutorials will be held Tuesday and Thursdays from 3:50 – 4:30

Teachers are available up until

- 4:15 on Monday, Wednesday
- 4:30 on Tuesday, Thursday
- 4:00 on Friday

** Teachers will not be available after the times mentioned above nor on the weekends. Teachers need time to prepare, grade, and spend time with their families.

**Please allow for up to a 24-hour response to all emails and messages. Emails sent or messages left on Friday before noon, will be returned by Monday, end of business. Emails sent or messages left after noon time on Friday, will be returned by Tuesday, end of business. Please note, that a teacher may get back to you within a 24-hour period but ask for more time to look into your question(s) or concern(s).

Student Work Day

All students will begin school promptly at 7:50 and daily, Monday – Friday. If a student is logging on at 7:51 they are tardy. Students should log onto 1st period no later than 7:45. The expectation of remote learning will be a full day of instruction with daily assignments. During students' scheduled class time, students will be able to ask questions or get help with their assignments.

Attendance from 2:50 – 3:50, either one-on-one or in small/whole group(s) is required, if your child's teacher requests this. Students may also set up appointments to meet with their teacher(s) during this time. Tutorials will be held Tuesday and Thursdays from 3:50 – 4:30

Dates for the Calendar

August 10th – 12th (Monday – Wednesday)

Device and Schedule Pick-up. Please understand that in order for your student to be ready for day one of school, the absolute last day to pick-up technology devices is Wednesday, August 12th. Times for pick up Monday thru Wednesday are below,

✓ **Select ONE time slot** (on any day, Monday thru Wednesday):

- **Multiple Devices/Schedules** (Siblings/Multiple families riding together): 8:30-9:00am or 11:30-12:00pm or 3:30 – 4:00pm
- **ONLY 7th & 8th grade:** 10:30am-11:00am or 12:00-12:30pm or 5:00 – 5:30pm
- **ONLY 9th & 10th grade:** 11:00-11:30pm or 1:00 – 1:30 pm or 4:30 - 5:00pm
- **ONLY 11th & 12th grade:** 12:30-1:00pm or 2:00-2:30pm or 4:00 - 4:30pm

Google Classroom and Remind Codes will be provided to you for each teacher on these dates, as well as any necessary materials/books.

August 13th -

- First Day of School
 - Students will begin the 2020-2021 school year online

Number of students that will be assigned to each classroom and daily practices

- KECHS will group students into Cohorts of 15, plus a facilitator (certified teacher)
- **During the 1st Nine Weeks** of school, students will remain in their assigned classroom with a facilitator (certified teacher) for the majority of their day.
- There will be a scheduled break for the cohort
- In addition to the scheduled break, students will be permitted to take restroom and water breaks according to our safe measures in place. (please reach out to campus principal for specificities).
- **During the 2nd Nine Weeks** of school, (current situation permitted), students will continue to remain in their assigned classroom, with their teachers of record moving in and out of each class during each period
- There will be a scheduled break for the cohort
- In addition to the scheduled break, students will be permitted to take restroom and water breaks according to our safe measures in place. (please reach out to campus principal for specificities)
- **During the 3rd Nine Weeks** of school, (current situation permitted), students will begin to transition to their nine period classrooms; remaining in their Cohort of 15.
- Students will be permitted to take restroom and water breaks according to our safe measures in place. (please reach out to campus principal for specificities)

- **During the 4th Nine Weeks** of school, (current situation permitted), students will continue or begin to transition to their nine period classrooms; remaining in their Cohort of 15. Note: This is the last Nine Weeks of the school year 2020-2021
- Students will be permitted to take restroom and water breaks according to our safe measures in place. (please reach out to campus principal for specificities)
- **Kaufer Early College High School 9th- 12th:**
- **Option One – 100% remote instruction**
 - Students engage in no less than 240 minutes of synchronous and asynchronous instruction five days per week.
 - All activities/assignments must be completed and submitted on their due date.
 - Core classes are two periods long and are completed in their entirety in one semester.
 - *IE. Two Core Classes in the Fall, Two Core Classes in the Spring
- **Option Two – 100% face-to-face**
 - Students attend onsite five days per week.
 - Core classes are two periods long and are completed in their entirety in one semester.
 - *IE. Two Core Classes in the Fall, Two Core Classes in the Spring
 - A few electives are double period but most are single period courses.
 - Students will remain in the same classroom the vast majority of the day with instruction being delivered remotely for the first Nine weeks of school. **For the 2nd, 3rd, and 4th Nine weeks, the current situation will be assessed and KECHS will do what 's best for students ~ always.*
 - Student interaction is limited as they will remain in a small group the majority of the day.
 - Students will eat breakfast in the classroom and lunch in the cafeteria
- **KECHS Grades 7th & 8th:**
- **Option One – 100% remote instruction**
 - Students engage in no less than 240 minutes of synchronous and asynchronous instruction five days per week.
 - All activities/assignments must be completed and submitted on the due date.
- **Option Two – 100% face-to-face**
 - Students attend onsite five days per week.
 - Students will remain in the same classroom the vast majority of the day with instruction being delivered remotely for the first Nine weeks of school. **For the 2nd, 3rd, and 4th Nine weeks, the current situation will be assessed and KECHS will do what 's best for students ~ always.*
 - Student interaction is limited as they will remain in a small group the majority of the day.
 - Students will eat breakfast in the classroom and lunch in the cafeteria

For all KECHS Students:

- Students will not receive deliveries during the school day including but not limited to meals, books, gym clothing, etc.
- Parents who choose face-to-face instruction will do so with the understanding that students will be mandated to wear a mask/face shield throughout the school day. All staff members will do the same.
- Parents choosing remote instruction will agree to terms of daily school requirements or children will be counted absent on that day.
- Parents choosing remote instruction will make every effort to provide a technology device for their child as well as reliable Internet connectivity.

School supplies for the new year.

- Families will need to purchase typical school supplies. Students who are participating in the Online Learning will need to purchase the necessary listed supplies from the grade level supply list in order to complete their assignments.

Student progress report

- Overall progress on learning outcomes will be communicated in a “traditional” format using numeric grades and follow campus Grading Policies. Assignments and grades will be entered into the Parent Portal. The expectations for coursework and guidelines for grading for In-Person Learning and Online Learning will be the same.

STAAR/EOC be administered in 2020-2021

- The Texas Education Agency (TEA) has indicated that STAAR testing will still occur during the 2020-2021 school year, in compliance with state and federal legislation.

Students identified as English Learners, Dyslexic and/or Gifted and Talented will receive services during Online Learning. All accommodations will be followed by teachers

- Students receiving services from Special Education or 504 will be eligible for Online Learning
- ARD and 504 meetings will be scheduled on a case by case basis. For students served in special education, the schedule of instructional and related services should be accurately documented in the ARD/IEP to reflect the supports and services the student requires for FAPE. A parent/guardian may request an ARD or 504 meeting at any time.
- A parent can request a conference with the principal at any time to discuss academic concerns that can possibly lead to 504 or SPED services.
- Students will need to come to campus for evaluation and you will be notified to schedule an appointment.

Measures will be in place to ensure a safe environment

- Signage around campuses promoting disease mitigation strategies, increased cleaning and sanitation practices, as well as frequent reminders of hand hygiene and social distancing. Face coverings will be required for staff and students. Riviera ISD will comply with all health and safety recommendations established by the Governor, the health department, and the Texas Education Agency. Safety and health measures may be adjusted based on current guidelines and conditions.

Health and safety training will be provided for all staff and students

- All staff members will receive COVID-19 prevention training prior to the opening of school. All students will receive instruction on health protocols related to minimizing the spread of COVID-19.

Social distancing will be promoted in cafeterias, gyms, restrooms, and other commons areas

- Signage reminding students and staff about social distancing, handwashing, and infection prevention will be posted throughout the schools.
- All students will be required to follow social distancing guidelines

Precautions will be in place for athletics, fine arts, and other extracurricular activities

- Safety guidelines are being developed for conducting all on-campus workouts, rehearsals, and practices. The district will continue to follow all guidelines provided by UIL, TEA, and the state. These safety guidelines will be published as soon as they become available.

Students who will be able to participate in extracurricular activities such as clubs, sports and organization meetings

- Students who select In-Person Learning may participate in clubs and/or organizations. Meetings may be held virtually, as applicable.

If a student or a teacher tests positive for COVID-19, or multiple classrooms and students/staff are impacted

- Students or staff who test positive for COVID-19 will be sent home to recover. When notification of a possible exposure occurs, in coordination with local health authorities, the campus/district will conduct contact tracing. Based on the results, a determination will be made as to whether an entire classroom or multiple classrooms are required to quarantine. In the event students are required to temporarily quarantine, the education of these students will continue through Online Learning for the duration of the quarantine period.

If campus is temporarily closed during the school year

- During the period of the school closure, students will remain at home and will engage in learning activities that are primarily delivered through Google Classroom. Live, teacher-led instruction and peer collaboration will be scheduled throughout the day to expand students' opportunities to engage with content and interact with teachers and classmates. Daily log-in to Google Classroom, student participation, and submitting assignments will be required. Instructional time will also be dedicated for independent learning activities. A structured schedule will be provided to students indicating required times for participation in live instruction.

Teachers will address any potential learning needs from the school closure last spring

- At the beginning of the 2020-2021 school year, Riviera ISD will administer a *Beginning of the Year Assessments* to identify any individual student learning gaps. To support all students, the district curriculum will highlight academic standards that teachers will consider as they plan to address the potential learning impacts resulting from the school closure.

Student progress

- Overall progress on learning outcomes will be communicated in a "traditional" format using numeric grades and follow campus Grading Policies. Assignments and grades will be entered into the Parent Portal. The expectations for coursework and guidelines for grading for In-Person Learning and Online Learning will be the same.

It's going to be a GREAT YEAR to be a SEAHAWK!